

The 500-seat Harold Shenkman Hall is a fully serviced performance venue, which can be used to feature music, theatre, dance, choirs, conferences, film/video screenings, literary events, and other presentations.

CONTACT INFORMATION		
<b>Address</b>	<b>Telephone</b>	
Shenkman Arts Centre	Guest Services	(613) 580-2787
245 Centrum Blvd	Box Office	(613) 580-2700
Ottawa, ON, K1E 0A1	Production	(613) 580-2749
<b>Key Contacts</b>		
Room Bookings	Sarah Conn	(613) 580-2424 x15930
Portfolio Manager	Caroline Obeid	(613) 580-2424 x24387
Chief, Production Services	Sean Freill	(613) 580-2424 x41527

UNIONS	
<b>Stage</b>	<b>Administration</b>
International Alliance of Theatrical Stage Employees (IATSE)	Canadian Union of Public Employees (CUPE) Civic Institute of Professional Personnel (CIPP)

GENERAL INFORMATION
<p><b>Volunteers</b> Non-Profit organizations have access to the Shenkman Volunteer Stage Crew. In the absence of a volunteer an IATSE union technician will be hired and charged back at the applicable rate. The Licensee shall provide the Volunteer Stage Crew with appropriate meals and cold refreshments during the engagement. If not provided, a meal buy-out of \$20.00 per volunteer will be charged upon settlement.</p>
<p><b>Haze and Smoke</b> Productions using haze and smoke must inform the Shenkman Arts Centre (SAC) in advance of their event. All productions using haze and smoke are required to engage a Stage Door Attendant.</p>
<p><b>Pyrotechnics</b> Productions using pyrotechnic special effects must apply for and receive a permit in accordance with City Of Ottawa bylaw services and obtain authorization from the SAC, and the Fire Chief of the City of Ottawa. Operators must hold appropriate certification from the Explosive Regulatory Division of the Natural Resources of Canada.</p>
<p><b>Open Flame</b> The City of Ottawa has a No Open Flame policy.</p>
<p><b>Firearms</b> All firearms, including replica firearms, must be handled in accordance with federal legislation.</p>
<p><b>Maximum Sound Levels</b> Sound levels are to be below 95 dB in order to be at a safe level for the patrons.</p>
<p><b>Recording</b> No video and/or audio recording is permitted without prior approval from the SAC. Additional fees may apply. For full details on audio and video recording, please consult the <i>Audio and Video Recording Guidelines</i>.</p>
<p><b>Occupational Health &amp; Safety</b> Smoking is not permitted at the Shenkman Arts Centre. Steel toes and hard hats are mandatory during set-ups and strikes in accordance with Ontario Ministry of Labour (MOL) regulations. Fall protection is mandatory in accordance with MOL regulations.</p>

<b>STAGE</b>	
<b>Stage Surface</b> Masonite painted black over plywood sprung floor. Screwing into the floor is not permitted.	
<b>Dimensions</b>	
<i>Proscenium Opening</i>	
Width:	12.2m (40'0")
Height:	7.3m (24'0")
<i>Maximum Playing Area</i>	
Width:	12.2m (40'0")
Depth:	13.7m (45'0")
<i>Loading Dock to Stage</i>	
Maximum width:	1.98m (6'6")
Maximum height:	2.69m (8'10")
<i>Curtain Line</i>	
To Back Drop	12m (39'4")
To Upstage Wall:	13m (42'10")
To Downstage Apron:	2.3m (7'6")
<i>Centre Line</i>	
To Stage Right German:	11m (36'0")
To Stage Left German:	11m (36'0")
<i>Rigging</i>	
Grid Height:	17.2m (56'6")
FOH Catwalk to Deck:	9.1m (30'0")

<b>RIGGING</b>	
<b>Single Purchase Fly System</b> 36 linesets with truss battens. Control from deck level SR.	<b>Capacities</b> Total Length of Pipe: 18.90 m (62'0") Hanging / Load Capacity: 680 kg (1500 lbs)

<b>MASKING</b>	
<b>House Curtain</b> 1 - Red, 100% fullness, travel & guillotine, 62'w x 27'h, Manual Control located SR	<b>Borders</b> 7 - Black, 0% fullness, 62'w x 10'h
<b>Valence</b> 1 - Red, 0% fullness, stock trim 16'6" 49'w x 8' h	<b>Legs</b> 12 - Black, 0% fullness, 14'6"w x 27'h
<b>Mid-Stage Traveller</b> 1 - Black, 50% fullness, travel & guillotine 62'w x 27'h, Manual Control located SR	<b>Cyclorama</b> 1 - White Plastic, 62'w x 27'6"h
<b>Scrim</b> 1 - Black scrim, 62'w x 27'6" h 1 - White scrim, 62'w x 27'6" h	<b>Back Drop</b> 1 - Black, 50% fullness, 62'w x 27'h
	<b>German Masking</b> 8 - Black, 0% fullness, 12'w x 21'h
A Wenger Diva Orchestra Shell is available for rent.	
For more information, see <i>Harold Shenkman Hall Lineset Schedule</i> .	

<b>AUDIO</b>	
<p>The FOH mix position is at the back Harold Shenkman Hall. The house audio console and patch must be restored at the production's expense if any changes are made.</p>	
<p><b>FOH Speakers</b></p> <ul style="list-style-type: none"> <li>6 – Meyer UPA-1P (Left/Centre/Right)</li> <li>4 – Meyer USW-1P (Subwoofers)</li> <li>2 – Meyer UPJ-1P (Front Fill)</li> <li>6 – Meyer MM-4 (Surround Sound)</li> </ul> <p><b>Monitors</b></p> <ul style="list-style-type: none"> <li>1 – Midas Verona 320 (Analogue Console)</li> <li>8 – EAW SM200iH (Monitors)</li> <li>1 – Meyer USW-1P (Subwoofer)</li> <li>4 – Crest CA-9 (Amplifier for monitors 500W/channel @8 ohms)</li> <li>4 – DBX 2231 1/3 Octave 31 band EQ</li> </ul>	<p><b>FOH Console, Processing &amp; Playback</b></p> <ul style="list-style-type: none"> <li>1 – Yamaha LS9-32 (Digital console)</li> <li>1 - TC Electronics M-One XL (Effects Processor)</li> <li>1 – Denon DN-D4500MK2 (Dual CD Player)</li> <li>1 – DBX 2231 1/3 Octave 31 band stereo EQ (L&amp;R)</li> <li>1 – DBX 2031 1/3 Octave 31 band mono EQ (Centre)</li> <li>2 – DBX 2231 1/3 Octave 31 band stereo EQ (Monitors)</li> </ul>
<p><b>Mics</b></p> <ul style="list-style-type: none"> <li>8 – Shure SM-58</li> <li>2 – Shure SM-57</li> <li>8 – Shure Beta 57</li> <li>1 – Shure Beta 91</li> <li>1 – Shure Beta 52A</li> <li>4 – Shure SM-81</li> <li>1 – AKG 451 w.ck1 capsule</li> <li>2 – AKG C414 B-XLS</li> <li>2 – Sennheiser e609</li> <li>3 – Sennheiser e904 with drum clip</li> <li>1 – Audix D4 (Large tom)</li> <li>2 – Audix D2 (toms)</li> <li>1 – Audix D1 (snare)</li> <li>2 – Crown PCC 160</li> <li>8 – BSS AR-133 (Active DI boxes)</li> <li>4 – Radial J48 (Active DI boxes)</li> <li>2 – Radial JDI (Passive DI boxes)</li> </ul>	<p><b>Stands</b></p> <ul style="list-style-type: none"> <li>2 – K&amp;M 210/21B (Tall, Heavy-Duty Stands)</li> <li>18 – K&amp;M 210/9B (Tall with boom)</li> <li>18 – K&amp;M 259B (Short with boom)</li> <li>4 - Atlas Stands</li> <li>4 - Table Top Stands</li> </ul> <p><b>Intercom System</b></p> <ul style="list-style-type: none"> <li>12 – Clearcom RS-601 belt packs (1 channel)</li> <li>6 – Clearcom RS-602 belt packs (2 channels)</li> <li>14 – Clearcom CC-95 headsets (single muff)</li> <li>6 – Claercom CC-260 headsets (dual muff)</li> <li>1 – BTR-800 wireless intercom system with 4 beltpacks</li> </ul> <p><b>Assistive Listening System</b></p> <ul style="list-style-type: none"> <li>Listen Technologies LT-800-216-1-14-3 Wide Band FM Transmitter – 216 MHz</li> </ul>

## POWER SPECIFICATIONS

For more information, see *Power Distribution* drawing.

## LIGHTING

Harold Shenkman Hall is equipped with a house lighting plot. The house lighting plot must be restored at the production's expense if any changes are made.

### Console

1 – ETC Insight 3

### Circuits

192 – 20A, 2.4K ETC dimmers,  
All wired dimmer per circuit

### Booms

10 - Custom boom bases,  
5 pipes@9', 5 pipes@12'

### Floorplates

16 – Black wooden floorplates

### Hazer

1 – Ultratech Radiance Hazer

### Followspots

2 – Robert Juliat 1200W HMI

For complete lighting inventory and plot, see *HSH House Lighting Plot*.

## VIDEO

Harold Shenkman Hall is equipped with a stock projector and screen. The projector is in a projection booth at the back of the hall and cannot be moved.

### Projector

1 – Christie Digital LX-900 (9000 Lumen LCD Projector)  
Native XGA 1024 x768 resolution, can display 480i, 480p, 575i/p, 720p and 1080i  
Inputs: VGA, RGBHV (BNC) and DVI/D (miniD-Sub 15 pin connector) w. DHCP  
We have cabling to FOH audio position and on stage (VGA & HDMI).

### Playback

1 – Asus Ultrabook S551LB-DS51T-CA (Laptop)  
1 – Panasonic DVD-S100 (DVD/CD Player)

### Projection Screen

1 – Front Projection Screen, 24' x 18', Da-Lite Matte Series 200

## BACKSTAGE

### Greenroom

Stove, Fridge, Coffee Maker, Microwave Oven, Sofas, Chairs and a Table

### Dressing Rooms

2 – Large dressing rooms with dressing tables, mirrors, clothing racks, showers, toilets and sinks.  
2 – Private dressing rooms with dressing tables, mirrors, clothing racks, showers, toilets and sinks.

### Loading Dock

1 – All shows should load-in through the NORTH LOADING DOCK.

### Parking

There is free parking behind the Shenkman Arts Centre.

## Shared Equipment between Harold Shenkman Hall & Richcraft Theatre

The following equipment is shared between Harold Shenkman Hall and the Richcraft Theatre. Please contact the Shenkman Arts Centre for equipment availability.

### Piano

9' Steinway "D" Concert Grand Piano

### Orchestra

65 - Wenger Black Orchestra Chairs  
40 - Black Music Stands  
30 - Music Stand Lights

### Choir Risers

7 – Wenger Tourmaster 6', 3-Step Units with railings, maximum occupancy: 84 Adults / 112 Students

### Wireless Microphones & Receivers

8 – Sennheiser SKM 5000U (Handheld microphones with KM105 S capsules)  
8 – Sennheiser SK5212 (Belt-pack transmitter with Lav mics MKE1 omni)  
4 – Sennheiser EM-3732-4 (UHF dual receivers)

### Audio Equipment

1 – Tascam MD-350 (MiniDisk Player)  
3 – TC Electronics M-One XL (Dual Effects Processor)  
1 – DBX 1046 (Quad Compressor)  
1 – DBX 1074 (Quad Noise Gate)  
3 – BSS MSR 604/602 Active Signal Splitter (Media Feed)

### Audio Snakes

1 – Box, 12 inputs Digiflex  
2 – Box, 12/4, 50' Digiflex  
2 – Splay, 16xlr-m-xlrf, 100', Digiflex  
1 – Box, 24/8, 100' Rapco

### Risers

#### Scène Platto Risers

10 – 4' x 4' Risers

#### Scène Platto Legs (4 per Riser)

40 Legs @ 6", 40 Legs @ 12", 40 Legs @ 18"  
12 Legs @ 36"

#### Wenger Versalite Risers

3 – 4' x 8' Risers

4 – 4' x 6' Risers

1 – 4' x 7'9" Riser

#### Wenger Legs (6 per Riser)

36 Legs @ 12", 36 Legs @ 24"

### Dance Floor

Reversible Black / Gray

5 Rolls 2m (6'6 3/4") x 15m (49' 1/2")

1 Roll 2m (6'6 3/4") x 12.2m (40')

### Podium

1 – Wooden Podium, 49"H x 30"W x 23"D

1 – Contemporary podium, 48"H x 28" W x 20"D

### Other Furniture

10 Metal Stools

6 Black Tables 6' x 2'6"